

Piraeus, 15/07/2022

### INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with a tender for the annual procurement of lubricants for the needs of PPA Engineering Dep with an overall budget of 166.686,80 €.

**Award criterion** shall be the lowest price per different item.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **2<sup>nd</sup> August 2022** at 12:00 by email to the following email address: [offerssubmission@olp.gr](mailto:offerssubmission@olp.gr).

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation needed according to tender terms and **b.** the financial offer which should be protected with separate/different passwords.
2. Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
3. The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: [offerssubmission@olp.gr](mailto:offerssubmission@olp.gr) before the tender's expiry deadline with the indication: *"Offer for the annual procurement of lubricants for the needs of PPA Engineering Dep"*. The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
4. On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: *"Offer for the annual procurement of lubricants for the needs of PPA Engineering Dep"*.

Within the technical offer the following must be included:

- Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.),
- Recent Economic Data proving financial adequacy (i.e. tax certificate, published financial statements etc.),
- Technical Description of all offered items (characteristics, specifications, type etc),
- Relevant compliance with quality standards must be included.

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until three (3) days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt.

For PPA S.A.  
Assigned Supervision & Management duties  
Of Procurement Department

Ruan Guoliang

**Attachments:** 1. Technical Description/ General Terms & Remarks